**Social Work Credit Requirements**

Information listed below, must be provided to Accreditation Team when submitting CME Abstract.

**Social work credit applications must be submitted at least 7 weeks prior to the start of the event.**

Items required from activity manager requesting social work credit:

**☐ Social Worker must be on Planning Committee (and aware that their name will be listed on the application)**

* **Disclosure must have been collected from social worker**
* Name of social worker:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Social worker’s credentials:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Social worker’s Employer and Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Email and Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Description of the responsibilities of social work staff/consultant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**☐ Content of the activity must met the following criteria:**

Course topics **must** build on the foundations of social work education and **must** clearly fall within the scope of practice for social workers and be directly applicable to social work practice, relating to one or more of the following social work educational areas:

o Theories and concepts of human behavior in the social environment

o Social work practice, knowledge, and skills

o Social work research, programs, or practice evaluations

o Development, evaluation, and implementation of social policy

o Social work generalist practice

o Social work clinical practice

o Diversity and social justice

o Social work ethics

o Course content should be based on peer-reviewed research in the social work professional literature, cover evidence-based practice, and apply specifically to the needs and the scope of practice of licensed social workers.

o CE providers must ensure that their continuing education courses promote cultural awareness and understanding of diversity and inclusion as defined in the NASW Standards and Indicators for Cultural Competence in Social Work Practice.

Multidisciplinary courses:

 CE providers **must not** offer a course for social work CE that **was created for another profession/discipline** and that includes learning objectives and content that are inappropriate for social workers **or are geared specifically to another profession or professions, paraprofessionals, or a general audience.** For example, courses that are within the scope of licensure and practice for medical professionals.

**☐ Describe the criteria for selection of instructors for your courses:**

**☐ Provide a resume/CV for EACH presenter involved in your program.**

**☐ Provide at least 3 Overall Course Objectives:**

**☐ Provide a means of verifying social worker attendance (ie, sign in sheet).**

**☐ Activity Manager to Provide Payment directly to NASW via credit card.**

**The following language may be included in marketing materials prior to receiving approval:**

This activity is pending approval from the National Association of Social Workers.

Items supplied by Accreditation Team, after credit approved.

[ ]  **Verification Requirements document with social work statement added**

**CE Fees:**

***Effective January 1, 2023***
Workshop Rate\* $200

A single day or partial day event without concurrent sessions, for 8 credit hours or less.

Conference Rate $325

For programs occurring over consecutive dates and/or providing a selection of concurrent workshops providing more than 8 but less than 30 credits. Conferences are non-renewable.

Symposium Rate $1,250

INTENSIVE OR ADVANCED programs focused on a single topic or clinical intervention occurring over a period of days or weeks and awarding 30 or more CEs. Symposia are non-renewable.

Expedited Processing $100

Complete and accurate applications submitted more than 30 business days before the program start date. Turnaround time within 7 – 10 business days.

Late Fee $300

Required if application is submitted incomplete or received less than 30 business days before the program start date.

**Use of CE Approval Seal Check Box (If Applicable) Providers must sign and return the NASW “CE” Seal License Agreement**

Single Use Seal – For use on a single program. $100

Annual Use Seal – For use on multiple programs approved $300 throughout the year